



NON-ACADEMIC CREDIT/CONTINUING EDUCATION UNITS

GENERAL INFORMATION

UP TO THREE NON-ACADEMIC CREDITS OR CONTINUING EDUCATION UNITS MAY BE USED TO RENEW A 5-YEAR CERTIFICATE. NON-ACADEMIC CREDITS OR CONTINUING EDUCATION UNITS WILL COUNT AS LOWER-DIVISION CREDITS TOWARD THE RENEWAL OF A 5-YEAR CERTIFICATE. THREE UPPER DIVISION OR GRADUATE LEVEL CREDITS ARE REQUIRED FOR RENEWAL.

NON-ACADEMIC CREDIT

NON-ACADEMIC CREDIT IS AVAILABLE ONLY FROM THE TEACHER CERTIFICATION OFFICE FOR PRE-APPROVED PROFESSIONAL DEVELOPMENT ACTIVITIES. TRAVEL, INSTITUTES AND WORKSHOPS ARE THE TYPES OF ACTIVITIES THAT MAY QUALIFY FOR NON-ACADEMIC CREDIT.

TRAVEL

A MINIMUM OF THREE WEEKS OF ORGANIZED, SPONSORED EDUCATIONAL TRAVEL ARE REQUIRED FOR EACH NON-ACADEMIC CREDIT. RECREATIONAL TRAVEL WILL NOT QUALIFY TO EARN NON-ACADEMIC CREDIT(S). TRAVEL MUST BE PRE-APPROVED IN ORDER TO QUALIFY FOR NON-ACADEMIC CREDIT(S). *PLEASE REFER TO THE NON-ACADEMIC CREDIT PRE-APPROVAL FORM.*

INSTITUTES AND WORKSHOPS

ONE NON-ACADEMIC CREDIT MAY BE AWARDED PER 15 CONTACT HOURS AT A SINGLE INSTITUTE OR WORKSHOP SPONSORED BY AN INSTITUTION OF HIGHER EDUCATION, A STATE PROFESSIONAL ORGANIZATION, A NATIONAL PROFESSIONAL ORGANIZATION, OR AN ALASKA PUBLIC SCHOOL DISTRICT. ATTENDANCE MUST BE PRE-APPROVED IN ORDER TO QUALIFY FOR NON-ACADEMIC CREDIT(S). *PLEASE REFER TO THE NON-ACADEMIC CREDIT PRE-APPROVAL FORM.*

NOTE: INDIVIDUAL PREPARATORY AND FOLLOW-UP ACTIVITIES MAY NOT BE INCLUDED IN THE REQUIRED 15-HOUR TIME PERIOD. HOURS FROM VARIOUS EVENTS MAY NOT BE COMBINED TO EQUAL 15 CONTACT HOURS.

NON-ACADEMIC CREDIT MUST BE RELATED TO THE ENDORSEMENT AREA(S) ON THE CERTIFICATE WHICH IS BEING RENEWED.

THE COST OF EACH NON-ACADEMIC CREDIT APPLIED TOWARD RENEWAL IS \$50.00.

CONTINUING EDUCATION UNITS

ONE CONTINUING EDUCATION UNIT MAY BE AWARDED FOR A MINIMUM OF 15 CONTACT HOURS AT A SINGLE ACTIVITY SPONSORED BY:

1. A REGIONALLY ACCREDITED INSTITUTION OF HIGHER EDUCATION, OR
2. AN ORGANIZATION THAT HAS BEEN APPROVED TO GRANT CEUs BY THE NATIONAL OR STATE ORGANIZATION THAT REPRESENTS THE FIELD.
3. AN ALASKA PUBLIC SCHOOL DISTRICT

A PHOTOCOPY OF THE CERTIFICATE OF ATTENDANCE MUST BE SUBMITTED AS DOCUMENTATION OF THE HOURS. IF CONTACT HOURS ARE NOT INDICATED ON THE CERTIFICATE OF ATTENDANCE, THE AGENDA MUST ALSO BE SUBMITTED, WITH ALL ATTENDANCE CLEARLY MARKED. IF THE UNIVERSITY, NATIONAL OR STATE ORGANIZATION THAT REPRESENTS THE FIELD, OR ALASKA PUBLIC SCHOOL DISTRICT IS NOT LISTED ON THE CERTIFICATE OF ATTENDANCE, ADDITIONAL DOCUMENTATION FROM THE SPONSOR OF THE ACTIVITY MAY BE REQUESTED BY THE TEACHER CERTIFICATION OFFICE.

CONTINUING EDUCATION UNITS DO NOT NEED PRE-APPROVAL FROM THE TEACHER CERTIFICATION OFFICE. THE SUPPORTING DOCUMENTS MUST BE SUBMITTED WITH THE APPLICATION FOR RENEWAL OF THE 5-YEAR CERTIFICATE.

CONTINUING EDUCATION UNITS MUST BE RELATED TO THE ENDORSEMENT AREA(S) ON THE CERTIFICATE WHICH IS BEING RENEWED.

THE COST OF EACH CONTINUING EDUCATION UNIT APPLIED TOWARD RENEWAL IS \$50.00.

GENERAL INFORMATION

THE FOLLOWING LIST OF NATIONAL PROFESSIONAL ORGANIZATIONS APPROVED FOR GRANTING CONTINUING EDUCATION UNITS. ANY CERTIFICATE OF COMPLETION SUBMITTED FOR CONTINUING EDUCATION UNITS MUST BE ASSOCIATED WITH ONE OF THE NATIONAL PROFESSIONAL ORGANIZATIONS LISTED BELOW. IF NOT ON THE LIST, YOU NEED TO SUBMIT A PRE-APPROVAL FORM TO ENSURE YOUR CEUS WILL COUNT TOWARD YOUR RENEWAL.

A TOTAL OF SIX SEMESTER HOURS OF CREDIT ARE REQUIRED FOR RENEWAL OF A 5-YEAR CERTIFICATE. UP TO THREE CEUS MAY BE USED TO RENEW A 5-YEAR CERTIFICATE. CEUS WILL COUNT AS LOWER-DIVISION CREDITS TOWARD THE RENEWAL OF A 5-YEAR CERTIFICATE. THREE UPPER DIVISION OR GRADUATE LEVEL CREDITS ARE REQUIRED FOR RENEWAL.

FIELD	ORGANIZATION
ART	NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN http://nasad.arts-accredit.org/index.jsp
EARLY CHILDHOOD EDUCATION	NATIONAL ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN http://www.naeyc.org
EDUCATIONAL LEADERSHIP	EDUCATION LEADERSHIP CONSTITUENT COUNCIL www.npbea.org/ELCC/
ELEMENTARY EDUCATION	ASSOCIATION FOR CHILDHOOD EDUCATION INTERNATIONAL http://www.acei.org
ENGLISH	NATIONAL COUNCIL OF TEACHERS OF ENGLISH http://www.ncte.org
ENGLISH AS A SECOND LANGUAGE	TEACHERS OF ENGLISH TO SPEAKERS OF OTHER LANGUAGES http://www.tesol.org
FOREIGN LANGUAGE	AMERICAN COUNCIL ON THE TEACHING OF FOREIGN LANGUAGES http://www.actfl.org
HISTORY/SOCIAL STUDIES	NATIONAL COUNCIL FOR THE SOCIAL STUDIES http://www.ncss.org
JOURNALISM	NATIONAL SCHOLASTIC PRESS ASSOCIATION http://www.studentpress.org
LIBRARY	AMERICAN LIBRARY ASSOCIATION http://www.ala.org
MATHEMATICS	NATIONAL COUNCIL OF TEACHERS OF MATHEMATICS http://www.nctm.org
MIDDLE SCHOOL	NATIONAL MIDDLE SCHOOL ASSOCIATION http://www.nmsa.org
MUSIC	MUSIC EDUCATORS NATIONAL COUNCIL http://www.menc.org
NURSING	AMERICAN NURSES ASSOCIATION http://www.nursingworld.org
OCCUPATIONAL THERAPY	AMERICAN OCCUPATIONAL THERAPY ASSOCIATION http://www.aota.org
PHYSICAL THERAPY	AMERICAN PHYSICAL THERAPY ASSOCIATION http://www.apta.org
READING	INTERNATIONAL READING ASSOCIATION http://www.reading.org
SCIENCE	NATIONAL SCIENCE TEACHERS ASSOCIATION http://www.nsta.org/
SCHOOL COUNSELOR	AMERICAN SCHOOL COUNSELOR ASSOCIATION http://www.schoolcounselor.org
SCHOOL PSYCHOLOGY	NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS http://www.nasponline.org/
SCHOOL SOCIAL WORK	SCHOOL SOCIAL WORK ASSOCIATION OF AMERICA http://www.sswaa.org
SPECIAL EDUCATION	COUNCIL FOR EXCEPTIONAL CHILDREN http://www.cec.sped.org
SPEECH PATHOLOGY/AUDIOLOGY	AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION http://www.asha.org
TECHNOLOGY	INTERNATIONAL SOCIETY FOR TECHNOLOGY EDUCATION http://www.iste.org
THEATRE ARTS	EDUCATIONAL THEATRE ASSOCIATION http://www.edta.org