The purpose of this form is to meet three Alaska Reads Act requirements of school districts applying for a District-Wide Early Education Program Grant. These requirements state school district applicants must:

1. Consult with each local and tribal head start program within the district’s boundaries. [Sec 14.03.410(g)]
2. Avoid duplicate programs and facilitate resource sharing [Sec 14.03.410(g)]
3. Determine an insufficient number of children in the district attend high-quality child care programs. [Sec 14.03.410(c)]

# Consultation Requirements

## Meeting(s)

Districts must meet at least once with all Head Start agencies serving children within the **district’s service area** regardless of whether there is a Head Start site in the proposed school’s service area. DEED requires convening of at least one meeting, though thoughtful and meaningful collaboration often requires more than one meeting.

### Agenda(s) must include:

* The district’s intention to apply for the District-Wide Early Education Program grant
* Overview of the district’s plan for the proposed early education program
	+ Include data showing “insufficient number of children in the district attending high-quality child care programs”
		- ***High-Quality Child Care*** is defined as programs, including head start programs, early education programs provided by a local government, and early education programs provided by child development agencies that meet or exceed the Early Education Program Standards adopted by the State Board of Education
* Resource sharing facilitation
	+ Possible resource sharing may include, but is not limited to, classroom and gathering spaces, utilities (including internet), staff, equipment, supplies, curriculum materials, or professional development opportunities

### Participation

#### Required Attendees:

1. Local and/or Tribal Head Start Director(s) of Each Agency in the School District Service Area
2. Head Start Policy Council member of Each Agency in the School District Service Area
3. School District Superintendent
4. School Board Member

#### Suggested Attendees:

1. Principals
2. Parents/Families
3. Child Care Programs
4. Anyone in the district invested in early childhood programs

### Agreement/Disagreement with the Proposed Program

Required participants must indicate agreement or disagreement with the school district’s proposed early education program. Any participants who indicate disagreement must submit written comments explaining that position.

## Documentation Requirements

1. The agenda for each meeting held.
2. Complete and signed District-Wide Education Program Collaboration Form
	1. For districts who have multiple Head Start programs in their area, and they choose to have separate meetings with each program, a separate District-Wide Early Education Program Collaboration Form must be completed for each program.
3. Additional Comments from participants indicating disagreement with the proposed early education program

# For Districts Without Head Start Programs

If your district does not have a Head Start preschool program within its boundaries, a consultation form must still be submitted with the following information:

1. Select your school district
2. Select “No Head Start in My District” under “Head Start Program.”
3. Complete the Data table. Under column three and four for each school row, enter “0.”
4. District superintendent signature.

# School District: Choose an item.

# Head Start Program(s): Choose an item.

# Data

|  |  |  |  |
| --- | --- | --- | --- |
| **School District Elementary School** | **Number of Kindergarteners From Last Enrollment Count** | **High-Quality Child Care Programs (HQCCP)\* in School Service Area** | **Number of Children Enrolled in HQCCP’s** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\*High-Quality Child Care is defined as programs, including head start programs, early education programs provided by a local government, and early education programs provided by child development agencies, that meet or exceed the Early Education Program standards adopted by the State Board of Education

# Meeting Documentation

|  |  |  |
| --- | --- | --- |
| **Meeting Date** | **Attendees** | **Topics Discussed** |
|  |  |  |
|  |  |  |
|  |  |  |

# Agreement/Disagreement with the Proposed Program

|  |  |  |  |
| --- | --- | --- | --- |
| **Printed Name and Initials** | **Role** | **Date** | **Support Program Application** |
|  | Head Start Director |  | Agree [ ]  Disagree[ ]  |
|  | Head Start Policy Council Member |  | Agree [ ]  Disagree[ ]  |
|  | District Superintendent |  | Agree [ ]  Disagree[ ]  |
|  | School Board Member |  | Agree [ ]  Disagree[ ]  |
|  |  |  | Agree [ ]  Disagree[ ]  |

|  |  |
| --- | --- |
| **School District** | **Local or Tribal Head Start Agency** |
| Alaska Gateway  | Tanana Chiefs Conference |
| Aleutians East | Aleutian Pribilof Island Association |
| Anchorage  | Kid’s CorpRurAL CAPCook Inlet Native Head Start  |
| Annette Island | Metlakatla Indian Community |
| Bering Strait | KawerakRurAL CAP |
| Chatham | Central Council Tlingit & Haida |
| Craig | Central Council Tlingit & Haida |
| Dillingham | Bristol Bay Native Association |
| Fairbanks | Fairbanks Native AssociationThrivAlaska |
| Haines | Central Council Tlingit & Haida |
| Hoonah | Central Council Tlingit & Haida |
| Iditarod | Tanana Chiefs Conference |
| Juneau | Central Council Tlingit & Haida |
| Kake | RurAL CAP |
| Kashunamiut | RurAL CAP |
| Kenai | ChugachmiutRurAL CAP  |
| Ketchikan | Central Council Tlingit & HaidaRurAL CAP |
| Klawock | Central Council Tlingit & Haida |
| Kodiak | RurAL CAP |
| Lower Kuskokwim | Association of Village Council PresidentsRurAL CAP |
| Lower Yukon | RurAL CAPAssociation of Village Council Presidents |
| Matanuska-Susitna | CCS Early Learning |
| Nenana | Tanana Chiefs Conference  |
| Nome | Kawerak |
| Petersburg | Central Council Tlingit & Haida |
| Sitka | Central Council Tlingit & Haida |
| Southwest Region | Bristol Bay Native Association |
| Saint Mary’s | RurAL CAP  |
| Tanana | Tanana Chiefs Conference |
| Unalaska | Aleutian Pribilof Island Association |
| Wrangell | Central Council Tlingit & Haida |
| Yakutat | Central Council Tlingit & Haida |
| Yupiit | Association of Village Council PresidentsRurAL CAP |