



Request for Permission Unable to Participate in the Regular HSGQE Due to Disability

State of Alaska regulation 4 AAC 06.775 allows a student or the student's parent to request a waiver from taking the regular High School Graduation Qualifying Examination (HSGQE) if the student is unable to participate due to a disability. The student or the student's parent must file a Request for Permission before October 31, of sophomore year or the year in which the student is first enrolled in the state to the local governing body for approval. If a student receives permission, the IEP/504 team must apply for an alternative assessment program, Modified or Nonstandardized, 60 days in advance of the spring test window of the student's sophomore year. The final waiver from **taking** the regular HSGQE is to be submitted for consideration in the final semester of the student's intended year of graduation. This request does not waive the student from passing the Modified HSGQE or the Nonstandardized HSGQE.

Complete all items below and attach supporting documentation as necessary before submitting this request to the local governing body.

Current School District	
Student's Name	
Student's Ten Digit State ID Number	
Student's Grade Level	
Date Enrolled in District	

Requesting alternative assessment in the following subject area(s)

Modified HSGQE subtest	Reading <input type="checkbox"/>	Writing <input type="checkbox"/>	Math <input type="checkbox"/>
OR			
Nonstandardized subtest	Reading <input type="checkbox"/>	Writing <input type="checkbox"/>	Math <input type="checkbox"/>

Documentation must include:

Provided (x)

A history of student's participation in assessments, including standardized assessments under 4 AAC 06.710, for the subject area in which the student is unable to participate.	<input type="checkbox"/>
Evidence of the historical record of the student's IEP that document and validate the student's need for modification on standardized assessments.	<input type="checkbox"/>
Other evidence, which may include medical evidence, that documents the link between the disability and the modification.	<input type="checkbox"/>

FOR SCHOOL BOARD USE ONLY

Permission is: **Granted:** _____ **Denied:** _____

Signature of Regional School Board Authority

Date

A governing body shall make an initial decision and state the reason for its decision in writing within 30 days after the request is filed. After a governing body approves or denies a request, the governing body shall forward the request to the department for approval. Within 30 days after receiving a request from a governing body, the department will approve or deny the request or return it to the governing body for additional documentation. A denial of a request may be appealed to the department as provided in 4 AAC 06.780.