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# Background Check

## Criminal Convictions/or Action Taken Against Their Certificate

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Procedure for dealing with applicants whose background check reveals a criminal conviction or who have had action taken against their certificate in another state or have such action pending.

In accordance with AS 14.20.640 the procedure for the applications of individuals who have a fingerprint hit revealing a criminal conviction or have had a certificate revoked, suspended or denied, or have such action pending, in another state shall be as follows:

1. All applications with fingerprint hits or sanctions against their certificates by other states, or having action pending against their certificate in another state will be denied by the office of certification pending a recommendation from the staff of the Professional Teaching Practices Commission.
2. All applications with fingerprint hits or sanctions against their certificates by other states, or having action pending against their certificate in another state will be referred to the Professional Teaching Practices Commission for review.
3. PTPC staff will review the applications, conduct an investigation if necessary, and make a recommendation to the office of certification to approve or deny an application.
4. An applicant whose certificate is denied shall have the right to appeal PTPC staff's decision to the Commission
5. If PTPC staff's decision is appealed, a statement of issues and a notice of defense will be sent to the applicant.
6. If the applicant files the notice of defense, a hearing officer will be appointed and a hearing held before the Commission. The Commission will review staff's decision and make a final recommendation to the office of certification.

This procedure was adopted April 2, 2002 and replaces the procedure adopted April 3, 2001.