

BOND REIMBURSEMENT & GRANT REVIEW COMMITTEE

December 19, 2017

Teleconference

WORK SESSION MINUTES

Committee Members Present

Heidi Teshner, Chair
Rep. Sam Kito III
Robert “Bob” Tucker
William “Bill” Murdock
Doug Crevensten
Don Hiley

Staff

Tim Mearig
Larry Morris
Lori Weed

Additional Participants

Brittany Hartmann, Legislative
Staff

CALL TO ORDER and ROLL CALL at 2:02 p.m.

Heidi Teshner, chair, called the meeting to order at 2:02 p.m. Roll call of members present; Sen. MacKinnon, Mark Langberg, Dale Smythe are excused. Quorum of 6 members.

STANDARDS FOR COST-EFFECTIVE CONSTRUCTION: REPORT TO THE LEGISLATURE

Tim stated that it was critical for the committee to address the executive summary of the report. Asked members to also review organization of report for potential changes that would assist first-time readers. Doug believes the summary is very thorough and flows, a lot of useful data.

At Heidi’s call for specific edits, Doug pointed out lack of consistency with “cost-effective”, he would like first sentence to address the “why” of the report, and in the last paragraph he questioned use of the word “items” instead of “recommendations. Tim responded that the attempt was to differentiate between the subcommittee “recommendations” to the committee and the committee’s adopted proposals to the legislature. Tim offered that “criteria” could be used but some of the items are processes. Lori suggested adding a sentence or phrase denoting the use of “criteria” to include criteria, standards, and processes. General consensus to change “item” to “criteria”. Heidi noted that a few minor edits for consistency may be made, as well as correction of formatting issues; however, no substantial edits will be made after this committee review. Lori asked whether this version included the additional design ratio energy modeling information, Tim confirmed that it did not, so that element will be included in the final version.

Roll call vote to approve final report with minor edits to be made as noted. Approval by unanimous roll call vote.

Tim stated the department aimed to deliver the report by December 29, 2018, if not sooner. Lori inquired on anticipated delivery method. Heidi stated that she would confirm the department’s standard process.

BR&GR WORK TOPICS REVIEW

Tim introduced the master work list and the 2018 specific topic list; recommended beginning with the 2018 topics. Noted major change is the work currently being engaged in; the previous version did not plan for construction standard work occurring in 2018. Rep. Kito asked if there were priorities that could see a more immediate benefit to the state, perhaps the commissioning

recommendations. Tim confirmed that what was presented is the most attainable without additional funding. Bob thought it could be achievable. Heidi reviewed the regulation process: the department works with Department of Law to ensure the changes are appropriate prior to the Board of Education putting out the proposed regulation for comment, after the public comment period the board could adopt the regulations, propose changes, or put them out for comment again. This will happen at quarterly meetings in March, June, September, or December. Heidi recommends presenting draft language at the September board meeting, working with Law to finalize it prior the board packet deadline.

Tim acknowledged that the committee work outlined on the drafted work plan, without the construction standards items, would keep the committee busy at its typical levels. The committee has been working very diligently for the past six months, Tim is uncertain whether that pace can continue.

Tim summarized the cost model work, noting that the work currently occurs in an ad hoc way every April. The department has a contract with HMS to do an annual update, which addresses elements in the model school. There is an opportunity for the committee to have a trial run at reviewing the model school from the cost model perspective. Bob expressed his approval of the idea, as there are people on the committee that could have some valuable input. Discussion followed on options for a subcommittee or the whole committee to review the elements. The model school subcommittee recommendation to expand site work would be harder to implement without funding. Updates of the building systems standards require additional work by the department, so could be achievable. Tim noted that funding is needed before the committee could recommend language to the board on design ratio recommendations. Work could be done within the subcommittee to refine goals and criteria.

Continuing to CIP application tasks, Tim anticipated that work occurring the first week of April. A few items, the life safety/code and emergency scoring matrices, will be dependent on timelines for department development and whether the committee decides any action is needed. Tim stated he had updated the publication list where the department desires committee input this year: *Preventive Maintenance Handbook*, *Life Cycle Cost Analysis Handbook*, and the *DEED Cost Format*. Additional teleconference work would be needed to achieve the target dates.

Tim reviewed the anticipated meeting schedule. All of the above is subject to committee feedback and schedules. Heidi observed this could be another busy year. Tim noted space standards are noticeably absent again. Lori suggested the possibility of a placeholder date in the master topic list.

Tim highlighted the regulations portion of the master topic list. There are several changes the department is tracking for cleanup in 4 AAC 31, like the requirement for advertising for construction contracts in a newspaper. Commissioning regulations have been identified for a number of years now; the date can now be updated to 2018.

Master Topic Work Plan and 2018 Work Plan adopted by unanimous roll call vote.

MEETING ADJOURNED

The committee adjourned at 2:57 p.m.