

STATE OF ALASKA DEPARTMENT OF EDUCATION
AND EARLY DEVELOPMENT

Virtual Meeting
Regulatory Revisions - Administrative Order 360
Chapter 59 - Alaska State Archives and Records and
Information Management Services

PUBLIC COMMENT

October 22, 2025
10:00 a.m.

Pages 1 - 7, inclusive

Transcribed by: Leonard DiPaolo, RPR, CRR, CCP

Page 2

1 P R O C E E D I N G S
2 **JAKE ALMEIDA:** Okay, good morning,
3 everyone. I'd like to welcome you to today's
4 Administrative Order, or AO, 360 stakeholder input
5 session on Chapter 59, Alaska State Archives. Thank
6 you for taking the time to join us.
7 The purpose of this meeting is to hear
8 directly from stakeholders and members of the public
9 regarding regulatory burdens or barriers you believe
10 should be addressed as part of Alaska's AO 360 reform
11 project.
12 Your input is critical in helping us
13 shape meaningful changes that support students and
14 schools, and in this case libraries, archives, and
15 museums. To honor your time, the session will end
16 promptly on the hour.
17 These stakeholder meetings are
18 opportunities for us to listen to your perspectives
19 before any regulations are drafted, amended, or
20 repealed. This is not the formal public comment
21 process under the Administrative Procedure Act, or APA.
22 That process, of course, will begin later after draft
23 regulations have undergone legal review and have been
24 formally approved for public comment.
25 As part of our regulatory reform plan,

Page 3

1 the department must create a list of all the comments
2 we receive during the stakeholder process along with
3 whether we intend to implement each recommendation that
4 stakeholders suggest. If we do not adopt a
5 recommendation, we are required to explain why or why
6 not. That's why your feedback would be so valuable.
7 It will directly shape the department's analysis and
8 inform you of the next steps.
9 So here is how we'll proceed today.
10 We'll first hear a short overview of the regulations
11 for this meeting, and then we'll move into the comment
12 period where you may share your input.
13 All verbal feedback will be recorded,
14 summarized, and included in our department's reform
15 plan. Written feedback will be accepted for 30 days
16 following this session. And please refer to the chat
17 for information submitting written feedback as well.
18 So that this time I will kick it over to
19 Dr. Amy Phillips-Chan who is our director of Library,
20 Archives, and Museums and she will walk through Chapter
21 59 and the regulations thereof. Over to you, Amy.
22 **AMY PHILLIPS-CHAN:** Thanks, Jake. And
23 good morning, everyone. As Jake shared, I'm Amy
24 Phillips-Chan, and I serve as director of the Alaska
25 State Libraries, Archives, and Museums. With me today

Page 4

1 we have our state archivist Karen Gray who is online.
2 Good morning, Karen.
3 And today here at 10 a.m. we are focused
4 on Chapter 59 of our regulations. And Chapter 59 is
5 focused on the Alaska State Archives as well as the
6 records and information management services. So this
7 chapter of regulations really covers the collections,
8 programs, and services of the Alaska State Archives.
9 If you've had an opportunity to review
10 the regulations and/or if you would like to click the
11 link there in the chat to see the regulations, we ask,
12 as you consider them, and encourage you to think about
13 whether the current regulations create unnecessary
14 burdens, whether they meet today's needs, and what
15 changes might better serve archives, agencies, as well
16 as our schools, students, and families across Alaska.
17 So within that chat you'll also see a
18 link to the regulation text and the survey link to the
19 webpage for this particular chapter, Chapter 57 [sic].
20 So with that, I'm going to turn it back
21 over to Jake who is going to provide some guidance on
22 how to provide input during today's meeting. Thanks,
23 Jake.
24 **JAKE ALMEIDA:** Thank you, Amy. So we
25 will begin the input portion of this meeting. And just

Page 5

1 a few guidelines.
2 If you wish to speak, please make sure
3 your name is on the sign-up sheet, and it's been put in
4 the chat and you can use that link for now.
5 Additionally, if you don't wish to use that link or if
6 you're calling in, you can always click on the raise
7 hand icon on the bottom of your task bar here on Zoom
8 and we'll also acknowledge you that way. And you would
9 have two minutes to provide your comments. And if you
10 can name -- if you can say your name and any
11 affiliation you have, that would be greatly
12 appreciated.
13 And to reiterate, we're not going to
14 engage in any debate or respond directly, we're just
15 here to listen. And all this input will be captured
16 for our reform plan.
17 So we will just await anyone to sign up,
18 otherwise we will just be on standby and wait to see if
19 anyone wishes to contribute comments. Thank you.
20 (Pause)
21 **JAKE ALMEIDA:** Hello, again. I see that
22 we've had someone from the public join us in this
23 meeting.
24 And just to reiterate, this is the
25 stakeholder session on Chapter 59, Alaska State

1 Archives and Records and Information Management
2 Services.
3 So right now we are in the public comment
4 portion of this meeting. So if you would like to
5 contribute comments on these regulations or if you have
6 any questions, you can please refer to the link that
7 just got shared in the chat for verbal signup. You can
8 also click on the raise hand icon on the bottom of the
9 task bar.

10 And we just ask that you state your name
11 and affiliation if you wish to provide comment,
12 otherwise, we will just be on hold to see if anyone
13 does want to comment. Thank you so much.

14 (Pause)

15 **JAKE ALMEIDA:** Okay, we will now go ahead
16 and conclude this public stakeholder meeting for
17 Chapter 59, Alaska State Archives and Records and
18 Information Management Services.

19 If you're watching this recording, and
20 for those still on here, if you would like to submit
21 feedback regarding these regulations, the links are in
22 the chat.

23 And you can always go to our website at
24 education.alaska.gov/ao360, and it will be submitted
25 for the record that way. Thank you for joining today,

1 and we will now close this meeting.
2 (Meeting concluded)

3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

	4:1 await (1) 5:17	3:1;4:13 critical (1) 2:12 current (1) 4:13		Karen (2) 4:1,2 kick (1) 3:18		
[G			
[sic] (1) 4:19	B		good (3) 2:2;3:23;4:2 Gray (1) 4:1 greatly (1) 5:11 guidance (1) 4:21 guidelines (1) 5:1	L		
A	back (1) 4:20 bar (2) 5:7;6:9 barriers (1) 2:9 begin (2) 2:22;4:25 better (1) 4:15 bottom (2) 5:7;6:8 burdens (2) 2:9;4:14	D	H	later (1) 2:22 legal (1) 2:23 libraries (2) 2:14;3:25 Library (1) 3:19 link (6) 4:11,18,18;5:4,5;6:6 links (1) 6:21 list (1) 3:1 listen (2) 2:18;5:15		
accepted (1) 3:15 acknowledge (1) 5:8 across (1) 4:16 Act (1) 2:21 Additionally (1) 5:5 addressed (1) 2:10 Administrative (2) 2:4,21 adopt (1) 3:4 affiliation (2) 5:11;6:11 again (1) 5:21 agencies (1) 4:15 ahead (1) 6:15 Alaska (7) 2:5;3:24;4:5,8,16; 5:25;6:17 Alaska's (1) 2:10 ALMEIDA (4) 2:2;4:24;5:21;6:15 along (1) 3:2 always (2) 5:6;6:23 amended (1) 2:19 Amy (5) 3:19,21,22,23;4:24 analysis (1) 3:7 and/or (1) 4:10 AO (2) 2:4,10 APA (1) 2:21 appreciated (1) 5:12 approved (1) 2:24 Archives (9) 2:5,14;3:20,25;4:5,8, 15;6:1,17 archivist (1)	C	days (1) 3:15 debate (1) 5:14 department (1) 3:1 department's (2) 3:7,14 directly (3) 2:8;3:7;5:14 director (2) 3:19,24 Dr (1) 3:19 draft (1) 2:22 drafted (1) 2:19 during (2) 3:2;4:22	I	management (3) 4:6;6:1,18 may (1) 3:12 meaningful (1) 2:13 meet (1) 4:14 meeting (9) 2:7;3:11;4:22,25; 5:23;6:4,16;7:1,2 meetings (1) 2:17 members (1) 2:8 might (1) 4:15 minutes (1) 5:9 morning (3) 2:2;3:23;4:2 move (1) 3:11 much (1) 6:13 museums (3) 2:15;3:20,25 must (1) 3:1		
	calling (1) 5:6 can (7) 5:4,6,10,10;6:6,7,23 captured (1) 5:15 case (1) 2:14 changes (2) 2:13;4:15 Chapter (9) 2:5;3:20;4:4,4,7,19, 19;5:25;6:17 chat (6) 3:16;4:11,17;5:4; 6:7,22 click (3) 4:10;5:6;6:8 close (1) 7:1 collections (1) 4:7 comment (6) 2:20,24;3:11;6:3,11, 13 comments (4) 3:1;5:9,19;6:5 conclude (1) 6:16 concluded (1) 7:2 consider (1) 4:12 contribute (2) 5:19;6:5 course (1) 2:22 covers (1) 4:7 create (2)	E	educationalaskagov/ao360 (1) 6:24 encourage (1) 4:12 end (1) 2:15 engage (1) 5:14 everyone (2) 2:3;3:23 explain (1) 3:5	J	hand (2) 5:7;6:8 hear (2) 2:7;3:10 Hello (1) 5:21 helping (1) 2:12 hold (1) 6:12 honor (1) 2:15 hour (1) 2:16	M
		F	hour (1) 2:16			
		families (1) 4:16 feedback (5) 3:6,13,15,17;6:21 few (1) 5:1 first (1) 3:10 focused (2) 4:3,5 following (1) 3:16 formal (1) 2:20 formally (1) 2:24	K			
			icon (2) 5:7;6:8 implement (1) 3:3 included (1) 3:14 inform (1) 3:8 information (4) 3:17;4:6;6:1,18 input (6) 2:4,12;3:12;4:22,25; 5:15 intend (1) 3:3 into (1) 3:11			
			JAKE (8) 2:2;3:22,23;4:21,23, 24;5:21;6:15 join (2) 2:6;5:22 joining (1) 6:25			
			hour (1) 2:16			
			K	N		
				name (4) 5:3,10,10;6:10 needs (1) 4:14 next (1)		

3:8	raise (2) 5:6;6:8	5:17	2:23	6:17
O	really (1) 4:7	signup (1) 6:7	unnecessary (1) 4:13	
online (1) 4:1	receive (1) 3:2	sign-up (1) 5:3	up (1) 5:17	
opportunities (1) 2:18	recommendation (2) 3:3,5	someone (1) 5:22	use (2) 5:4,5	
opportunity (1) 4:9	record (1) 6:25	speak (1) 5:2	V	
Order (1) 2:4	recorded (1) 3:13	stakeholder (5) 2:4,17;3:2;5:25;6:16	valuable (1) 3:6	
otherwise (2) 5:18;6:12	recording (1) 6:19	stakeholders (2) 2:8;3:4	verbal (2) 3:13;6:7	
over (3) 3:18,21;4:21	records (3) 4:6;6:1,17	standby (1) 5:18	W	
overview (1) 3:10	refer (2) 3:16;6:6	State (8) 2:5;3:25;4:1,5,8; 5:25;6:10,17	wait (1) 5:18	
P	reform (4) 2:10,25;3:14;5:16	steps (1) 3:8	walk (1) 3:20	
part (2) 2:10,25	regarding (2) 2:9;6:21	still (1) 6:20	watching (1) 6:19	
particular (1) 4:19	regulation (1) 4:18	students (2) 2:13;4:16	way (2) 5:8;6:25	
Pause (2) 5:20;6:14	regulations (11) 2:19,23;3:10,21;4:4, 7,10,11,13;6:5,21	submit (1) 6:20	webpage (1) 4:19	
period (1) 3:12	regulatory (2) 2:9,25	submitted (1) 6:24	website (1) 6:23	
perspectives (1) 2:18	reiterate (2) 5:13,24	submitting (1) 3:17	welcome (1) 2:3	
Phillips-Chan (3) 3:19,22,24	repealed (1) 2:20	suggest (1) 3:4	wish (3) 5:2,5;6:11	
plan (3) 2:25;3:15;5:16	required (1) 3:5	summarized (1) 3:14	wishes (1) 5:19	
please (3) 3:16;5:2;6:6	respond (1) 5:14	support (1) 2:13	within (1) 4:17	
portion (2) 4:25;6:4	review (2) 2:23;4:9	sure (1) 5:2	Written (2) 3:15,17	
Procedure (1) 2:21	right (1) 6:3	survey (1) 4:18	Z	
proceed (1) 3:9	S	T	Zoom (1) 5:7	
process (3) 2:21,22;3:2	schools (2) 2:14;4:16	task (2) 5:7;6:9	1	
programs (1) 4:8	serve (2) 3:24;4:15	Thanks (2) 3:22;4:22	10 (1) 4:3	
project (1) 2:11	services (4) 4:6,8;6:2,18	thereof (1) 3:21	3	
promptly (1) 2:16	session (4) 2:5,15;3:16;5:25	today (4) 3:9,25;4:3;6:25	30 (1) 3:15	
provide (4) 4:21,22;5:9;6:11	shape (2) 2:13;3:7	today's (3) 2:3;4:14,22	360 (2) 2:4,10	
public (6) 2:8,20,24;5:22;6:3, 16	share (1) 3:12	turn (1) 4:20	5	
purpose (1) 2:7	shared (2) 3:23;6:7	two (1) 5:9	57 (1) 4:19	
put (1) 5:3	sheet (1) 5:3	U	59 (6) 2:5;3:21;4:4,4,5;25;	
R	short (1) 3:10	under (1) 2:21		
	sign (1)	undergone (1)		